

YBH of PASSAIC  
IMPORTANT PARENT  
INFORMATION

5778-5779 / 2018-2019

*Rabbi Berel Leiner, Menahel*

**EDUCATIONAL ADMINISTRATION**

**Rabbi Berel Leiner**  
Menahel

**Rabbi Binyomin Perlstein**  
Associate Menahel

**Mrs. Natalie Lichtman**  
Principal – General Studies

**Mrs. Chana Frumit Stern**  
Assistant Principal  
Limudei Kodesh-Girls Division

**Mr. Ian Nagel**  
Asst. Principal-General Studies

**Rabbi Elie Rothberger**  
Director of Programming

**EARLY CHILDHOOD DEPT.**

**Mrs. Perele Mendlowitz**  
Director

**Ms. Yocheved Klein**  
Assistant Director

**SPECIAL SERVICES DEPT.**

**Mrs. Yehudis Margulies**  
Director

**Mrs. Hadassah Kaplan**  
Middle School Coordinator

**GUIDANCE DEPT.**

**Dr. Sharona Benoff**  
Psychologist

**Mrs. Sarah Dombroff**  
Elementary & MS Social Worker

**Mrs. Leah Rapps**  
Early Childhood Social Worker

**BUILDING OPERATIONS & TECHNOLOGY**

**Mr. Michael Friedman**  
Director

**BUSINESS OFFICE**

**Mrs. Joyce Davis**  
Director of Administration

**Mrs. Abigail Rothberger**  
Asst. Dir. of Administration

# Welcome to YBH of Passaic

YBH is a yeshiva committed to providing the highest quality *Limudei Kodesh* and General Studies education. We focus on the spiritual, intellectual and social/emotional growth of each child which empowers our students to succeed.

Our close partnership with our students' parents facilitates the development of *yiras shamayim*, excellent middos, and a love of Torah within our students, making them sought after by all schools to which they apply.

Our student handbook will be sent home by the yeshiva with your child at the start of school with information for you and your children to read together. The information herein is intended to guide you through important routines and procedures for YBH parents. We hope that you will find it helpful and informative. We look forward to working with you.

**Phone: Main Office:..... 973.777.0735**

**Fax: ..... 973.777.9477**

**Email: ..... YBHcommunications@ybhpassaic.org**

**Web Site: ..... www.ybhpassaic.org**

## Office Hours:

During the school year:

Monday – Thursday: 7:40 AM – 5:30 PM

Friday: 7:40 AM – 2:00 PM

Sundays – Business office is closed – receptionist available – 9:00 AM – 12:30 PM

Summer Hours:

Monday – Thursday: 8:30 AM – 3:00 PM

Friday: 8:30 AM – 12:00 Noon

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# I. SCHEDULE

## a. Daily Schedule

### Early Childhood Division (ECD):

Nursery and Kindergarten	Monday - Thursday	9:00 AM - 2:00 PM
		-or-
		9:00 AM - 4:00 PM
Pre1A	Monday - Thursday	9:00 AM - 4:00 PM
Half-day Nursery & Kindergarten	Friday	9:00 AM - 1:30 PM
All other ECD	Friday	9:00 AM - 1:50 PM

Early ECD staff supervision is available from 8:00-9:00 AM

### BOYS DIVISION:

Grades 1- 4	Monday - Thursday	8:15 AM - 4:00 PM
Grade 5	Monday - Thursday	8:15 AM - 4:50 PM
Grades 6 -8	Monday - Thursday	7:35 AM - 5:30 PM
Grade 1	Sunday *Starting November 4*	9:00 AM - 12:30 PM
Grades 2 - 5	Sunday *Starting September 16*	9:00 AM - 12:30 PM
Grades 6 -8	Sunday *Starting September 16*	8:00 AM - 12:30 PM
Grades 1-5	Friday	8:15 AM - 1:50 PM
Grades 6 -8	Friday	7:35 AM - 12:15 PM

### GIRLS DIVISION:

Grades 1- 5	Monday - Thursday	8:15 AM - 4:00 PM
Grades 6 - 8	Monday - Thursday	8:15 AM - 4:50 PM
Grades 1-8	Friday	8:15 AM - 1:50 PM

**YBH staff is available to supervise boys in grades 6-8 at 7:30 AM and all other children at 8:00 AM.**

**To ensure the safety of the students, please do not bring your child to YBH before these times.**

**PLEASE BE SURE TO PICK UP YOUR CHILDREN PUNCTUALLY AT THEIR DISMISSAL TIMES. THIS APPLIES ESPECIALLY ON FRIDAY AFTERNOONS- OUR STAFF SHOULD NOT BE REQUIRED TO STAY LATE IN SCHOOL TO WAIT FOR LATE PICK UPS.**

## b. After Care Option

In order to ease the responsibilities of parents who have to pick up children at multiple dismissals, we offer supervision for students through third grade who have completed their official school day. This service is available Monday – Thursday from 4:00 - 5:30 PM for students through third grade. Please pick up your children **promptly** at 5:30 PM. Please look for the enrollment form on the YBH website.

## II. YBH Web Site and Communication

### a. YBH Website

We encourage you to visit our website, [www.ybhpassaic.org](http://www.ybhpassaic.org), which contains forms, updates and insights into the Yeshiva. In addition, a newsletter discussing current events at YBH is produced weekly during the school year and sent home with the students. Parents can also access past and current newsletters online at [www.ybhpassaic.org/parentsnewsletter](http://www.ybhpassaic.org/parentsnewsletter).

### b. School - Home Communication

The yeshiva values open communication with the YBH parent body. To facilitate communication, notices are emailed. Please be sure your email address is current. When parents need to communicate with the administration or a teacher, the most effective way to do so is to write a note or send an email. Please send the note in an envelope marked with the appropriate name. All faculty members have email accounts. Their account addresses are generally the first initial of their first name followed by their last name @ybhpassaic.org. For example, John Doe's email address is jdoe@ybhpassaic.org. Please feel free to use email as a medium of communication. To speak with a teacher and/or administrator directly, please call the YBH office at 973.-777.0735 to make an appointment.

**PLEASE RESPECT ALL OF OUR STAFF MEMBERS AND DO NOT CALL THEM AT HOME OR ON THEIR CELL PHONE UNLESS YOU HAVE EXPLICIT PERMISSION TO DO SO!**

Telephone messages to students are accepted only in cases of **extreme** emergency. Your child should be told of all after-school arrangements before going to school in the morning. If your child is going home with anyone other than their usual carpool, please make sure to **contact the school office.**

## III. Parent Visits to YBH

It is always our pleasure and privilege to welcome parents to the various special programs and performances taking place at our yeshiva. It is true nachas for parents to share the accomplishments and celebrations of their children. As one enters our premises, the atmosphere of learning and growth is evident. We strive to create a wholesome environment in which the ruach of kedusha and tznius is nurtured and positively impacts on the growth of our talmidim and talmidos. That ruach permeates the halls and classrooms of YBH. We are proud of the standards of behavior and dress to which we hold ourselves. Parents, students and educators all contribute to creating and sustaining these standards. It is imperative that we all do our part. We ask that adults visiting the yeshiva please dress in a manner respectful of the sensitivities of our school community. The standards of appropriate, tznius/dress should reflect the same values and standards we teach and expect of our students. Together, we will convey positive values in a nurturing and wholesome setting.

Please sign in with the security guard and proceed directly and only to the area where your program or meeting is taking place.

### a. Attending School Programs

Parents are encouraged to attend school programs, class performances and other activities throughout the school year. Many of these programs are open to grandparents and we welcome their attendance. It is beneficial to the students to see their parents' and grandparents' involvement. It is also a great opportunity for the parents and grandparents to *shep nachas*.

### b. Bringing Forgotten Lunches

In the event a child has forgotten to bring lunch, parents may bring lunch to the designated "Lunch Box" located in the lobby outside the main office. Please label the bag (name & grade). Students should be informed by parents in advance to check the "Lunch Box" to see if a lunch was dropped off for them. Matzah and drinks will be provided to those students who do not have lunch. **Please do not place forgotten items other than lunches in this box.**

## IV. Protocol for Arrival & Dismissal

### a. Arrival

It is extremely important for all students to arrive on time every morning. Late arrival disrupts the child's own learning as well as the learning of the others. **Please see to it that your child arrives on time every day.** That means **BY 7:35 AM** for Middle School boys (grades 6-8) and **BY 8:10 AM** for all other elementary and Middle School grades. Students in grades 1-8 should be dropped off. Please do not walk them to their classrooms. Should your child arrive late, the following protocol will be in place:

- a. After 8:25 AM, the side doors will be locked and all students must enter from the main entrance. They must stop at the office to get a late note from the secretary in order to be admitted to class.
- b. Chronic lateness (after 7:50 AM for Middle School boys or after 8:25 AM for others):  
First offense will be noted on their record.  
Second offense-a call home/Middle School-Detention warning  
Third offense- Detention-Middle School

### Carpool Drop Off

Carpool involves a high-volume of traffic entering and leaving the YBH campus in a short period of time. We have carefully planned the arrival procedures below. We request everyone's cooperation in order to create a smooth and safe drop-off for both parents and students.

**There are two wings to the building; the Boys' wing is on the right hand side facing the building, and the Girls' wing is on the left hand side.**

Boys should be dropped off at the boys entrance (Door # 2). Parents should use the left most lane. Then, parents should proceed in their cars around the building, and exit the campus by making a **right turn only** onto Passaic Avenue.

Those dropping off girls need to drive around the building using the right most lane to get to the girls entrance (Door # 1). When approaching the entrance, make sure to drop off in the left lane nearest the building.

To help expedite the drop-off process, staff members may direct you to pull into the circle/main entrance and the students will then walk to their respective doorways. Cars should use the right lane closest to the building to drop off students. After the drop off, please move to the left lane to exit the front circle.

**Please do not drop off or block the left lane in the front circle.**

The speed limit on campus is 5 miles per hour on all roads at all times. For the safety of students and staff, lanes near the playground are closed to traffic during recess hours and the speed limit must be strictly observed. When exiting the YBH grounds, only right turns are permitted out of the driveway, both at arrival and dismissal.

**Please do not park "even just for 30 seconds" in the areas clearly marked as a Fire Lane or Reserved Parking.** The Fire Lane is the curb nearest the building and is marked as such. If you are leaving your car to enter the building - including parking for pre-school drop off, voucher purchasing, late student drop off or any other situation which would warrant you leaving your car and entering the building - please find a marked parking spot or park along the road edge opposite the building in the rear of the property. At no time is parking permitted in any area that parking is prohibited by law or along the brick wall of the neighboring property.

### ECD Drop Off

P1-A students should enter through the boys' entrance. Nursery and Kindergarten students should enter through the girls' entrance.

ECD staff members will be at the boys' entrance and at the girls' entrance from 8:00 AM - 8:10 AM. To ensure the utmost safety of your child, please make sure that you see a staff member present before dropping him/her off. After 8:10 AM, parents are asked to park their cars and walk their ECD children into their classrooms. ECD parents may request an electronic door card (for a \$20 security deposit refundable upon the return of the card) that will enable them to enter either Door # 1 or Door # 2 up **until 9:30 AM**. After this time, late arriving ECD students must use the main entrance, although a late note is not required.

Please note critical safety issues below:

Bicycles, skates and scooters may not be used past the entrance to the YBH campus. Students must remove their roller skates and change into regular shoes or alternatively get off their bikes/scooters and walk them into the YBH driveway.

Please make sure that your children are aware of these safety regulations that are in place for their protection.

### b. Dismissal

Please note that once a child has left the school property, responsibility for that child has shifted from the school to the person designated on the dismissal and release forms, be it the child or another person.

In the event that a parent is unable to arrive on time to pick up their child, it is the parent's responsibility to make alternative arrangements and to notify YBH with this information.

If you need to make any changes from those listed in the carpool form for a particular day, **you are required to notify the school office at least 1 hour prior to your child's dismissal**. If the school does not receive such notification indicating a change from the usual routine, your child will not be allowed to leave with any other person. Students walking home will be dismissed after signing out with their teachers. Walkers may meet the other members of their walking group in front of the main doors. Please instruct your children not to linger in front of the building. Rather, they should leave school grounds as soon as everyone in their group is together.



## V. Changes to Daily Routine and Attendance

### a. Students Being Taken Out of Class Early

**Learning is optimal when it is conducted without interruption.** We ask that **every effort** be made to schedule personal/health appointments outside of school hours. Should circumstances require that your child be taken out of school during the school day, **please contact the main office that morning**, indicating when he/she needs to leave. The office will see that the appropriate staff members are informed of the changes in your child's schedule. **When picking up your child, please come to the main office – not to your child's classroom. Please sign your child out on the "sign-out sheet" in the main office. For the safety of the students, teachers have been instructed never to allow a student to leave the school without permission from the office. Please be sure to sign your child back in at the main office and that they receive a late note to bring to class when they return to school.**

### b. Students Attending Siblings' School Programs

Students are invited to participate in their siblings' 1<sup>st</sup> grade Chumash presentations and Pre1A Siddur programs. Students may **not** attend any other siblings' school programs.

### c. Absence

**For students in grades 1-5, in the event of absence, parents should be in touch with the classroom teacher to make arrangements for making up missed work. Students in grades 6-8 who are absent are responsible for being in touch with their classmates to collect all necessary information and homework assignments. We ask that parents respect the privacy of staff members and class mothers and refrain from calling them at home to ask about such situations.**

### d. Inclement Weather

**In situations necessitating cancellation, delayed opening or early dismissal of school, notifications will be sent via text message through "Remind 101". Please sign up for text message alerts, if you have not already done so, with Mrs. Joyce Davis, Director of Administration. There will be a recorded message on the school telephone number as well.**

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## VI. Health and Safety

### a. General Health and Safety Issues

**We ask for your cooperation in keeping your child at home if he/she shows any sign of illness, whether or not the condition is contagious.**

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- If a child must remain indoors during recess for health reasons, a note is required from home.
  - The school staff is not permitted to administer or dispense Tylenol, Motrin, or any other medication without written permission from parent and/or physician. (Tylenol form on the DDC parent portal)
  - Medication which needs to be dispensed in school should be sent in to the office, **in its original container**, with written permission from the parent and written instructions from the physician on how to administer that medicine. Please be sure to complete the *Authorization To Administer Medication In School* form prior to the start of the school year. If necessary, ask your pharmacist to provide a properly labeled second container when filling the prescription.
  - No child is allowed to self-medicate while in school.

- Parents will be notified of any emergency. Please make sure to have your emergency contact numbers updated at all times. If the school is unable to reach the parents or other emergency contacts, it is school policy to take the child to the emergency room and contact the child's physician, if possible. Your signed Authorization for Emergency Medical & Surgical Treatment Form (on the DDC parent portal) will allow treatment to be administered in a timely fashion.
- NJ law requires that every child who enters school must be immunized against rubella, measles, diphtheria, polio, and tetanus, prior to school. A signed certificate of immunization must be brought to the office before a child starts school. Any child not immunized will not be admitted to school. If any additional immunizations are given to your child, the school must be notified.
- Please advise the office of any significant information or changes regarding the health of your child. Since your child's health also affects his/her performance in the classroom, it is advisable to discuss this with your child's teachers as well.
- All students who come to school on bikes, scooters, or any type of skates must wear helmets. There is a bike rack located in the parking lot. We recommend all bikes be locked to the bike rack. We are not responsible for lost or stolen bikes or scooters.

### b. Lice Protocol:

The following protocol is in place throughout the school year:

- Each student must be checked by one of the designated professionals hired by YBH prior to the start of the school year to be allowed to attend the first day of school.
- In the event of any reported cases of lice or nits during the course of the school year, the affected child will only be allowed to attend school once the child has been treated and has been found nit/lice free on further inspection by the professionals hired by YBH.
- Our lice checkers are called in to check the affected child's entire class, siblings and carpool.
- In ECD classes, the entire grade is checked when one child is found to be infected.
- Parents of that class/grade are informed of the incident and that their child's class will be checked.
- If another child (i.e. classmate, sibling, etc.) is found to be affected, we go back to the first step regarding the circle of inspection.
- If the outbreak is shown to have spread to several classes, upon consultation with the administration and school nurses, we may expand the inspection to the entire school. The determination of what necessitates that will be based on the presenting facts and at the discretion of those mentioned above. Parents will be informed of any such decisions.

### c. Meals and Snacks

- Only dairy or *pareve* food may be brought to school, except on specifically noted dates.
- Please do not send any powdered or instant products requiring preparation with hot water.
- Students will not be allowed to get hot water.
- Please do not send any food or drinks in glass bottles.

## Kashrus

All products brought to the school must be certified by one of the national *Kashrus* organizations (i.e., OU, OK, Kof-K, Star-K), or by PCK, the Passaic-Clifton Kashrus *hechsher*. It is understood that there are other acceptable *hechsherim*, however, Rabbi Leiner must be consulted before any other food product with another *hechsher* is brought into the school.

ALL DAIRY PRODUCTS THAT WILL BE DISTRIBUTED TO A CLASS (FOR A PARTY OR A *SIYUM*, ETC.) MUST BE *CHOLOV YISROEL*. ALL BAKED GOODS MUST BE *PAS YISROEL*. **NO HOME-PREPARED FOOD SHOULD EVER BE DISTRIBUTED FOR ANY CLASS EVENT.** Any *kashrus* questions should be brought to Rabbi Leiner before a product is sent with your child, to avoid any embarrassment to your child.

*Cholov Yisroel* milk will be provided at breakfast to the boys in Grades 6-8 after morning minyan and at lunch for all students.

#### d. Peanut Free Environment

Please respect the fact that YBH aims to be a **PEANUT FREE ENVIRONMENT**. Peanut allergies can be very serious or even fatal, *chas v'shalom*. Severe reactions can occur even by touching a peanut product, inhaling airborne peanut particles, or by skin contact with residue on a classmate's hands or on a table.

Please avoid **all peanuts** and peanut products when preparing snacks and lunches for your child, as well as foods to be shared by the entire class. If your child brings any food containing peanuts or peanut traces, it will be confiscated. In addition, when snacks are being shared by the entire class, **sesame ingredients** must be avoided as well. **Please remember to inform all caretakers of this important school rule.** The health and well-being of each child is of paramount importance to us all. We appreciate your cooperation in this matter.

#### e. Special Diets

If your child has dietary restrictions or food allergies, please note them on the Allergy & Medical Information Form (online), so that the staff can make an extra effort to supervise the child.

### VII. Student Evaluations

#### a. Report Cards

Report cards for grades 1-8 and progress reports for ECD can be accessed online on our parent portal at [portal.ybhpassaic.org/portal/login.aspx](http://portal.ybhpassaic.org/portal/login.aspx). at the end of each trimester. You will be notified when grades have been posted.

#### b. Standardized Testing

The school administers standardized achievement tests to students in grades 2-7 in the spring. These achievement reports will be made available to parents at the end of the school year.

### VIII. Special Services

#### a. Guidance

Our school psychologist, Dr. Sharona Benoff affords all parents and students an opportunity to address any social or emotional concerns. She is also actively involved in creating and assessing areas of our curriculum related to life skills.

#### b. NJ Board of Education Services

At times it may be beneficial to seek additional information from outside professionals to optimize a child's learning or progress in school. In such circumstances, a referral may be made for further evaluation. The school receives services through the local school district that include child study team evaluations, speech and language therapy, compensatory education and academic support among other services. If you have a concern about your child's development that you feel may warrant additional investigation, you may reach out to one of the administration members, Mrs. Margulies, our Director of Special Services, Mrs. Kaplan or Dr. Benoff.

#### c. YBH Learning Center

The Yeshiva operates a learning support program consisting of a staff of educators trained to meet the needs of diverse learners in the classroom. Any questions should be directed to Mrs. Margulies or Mrs. Kaplan.

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## IX. Special Calendar Dates

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### a. First Day of School

The first day of school for grades 1-8 is **MONDAY, SEPTEMBER 3, 2018.**

**All students should arrive at their regular times and proceed to their assigned locations. Dismissal will be at 12:15 PM.**

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**For admittance on the first day, students must bring their admission cards.** The cards will be issued by the Admissions Office when the necessary forms are completed, each child has been checked for lice, and all financial obligations have been settled.

- **Grades 1-8: Monday, September 3:** *Seforim* and supplies (lists can be found on YBH website) should be brought to school for the start of *Limudei Kodesh*. **Tuesday, September 4** is the first full day of classes. All General Studies supplies should be brought on that day.
- **ECD:** Orientation for Nursery, Kindergarten, and Pre-1A will be on **Monday, September 3, 2018.**
- ECD parents will receive information as to what time to bring in their child to meet the teacher on that day. The first **FULL** day of school for ECD will be on **Tuesday, September 4, 2018.**

### b. Back-to-School Nights

Shortly after the start of school, a Back-to-School Night will be held for parents. Please refer to the school calendar for the exact date for your child's grade.

Parents will be invited to meet their children's teachers to become better informed about the general academic goals and objectives for the year. **If you have any questions related to your particular child, please call the school office or email your child's teacher to make an appointment.**

### c. Vacation

There are several vacation periods throughout the school year when families can enjoy vacation time together. YBH discourages taking students out of school when school is in session. In exceptional circumstances when this cannot be avoided, the student will be responsible for all work missed. Teachers are not required to provide the work in advance.

## X. Other Important Information:

### Outside Influences

The society in which we live affords us many economic and other opportunities for which we are grateful; yet it also poses potential dangers to our children. Rabbi Leiner and the entire administration caution all of our families to be vigilant and to exercise parental control in these areas that are common pitfalls and **WHICH REQUIRE PARENTAL SUPERVISION:**

Internet filters are required for any devices that have internet access; Cell phones, tablets & electronic games.

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***Students are not permitted to bring cell phones or any electronic devices to school. If there is a valid safety concern that necessitates the student carrying a cell phone, i.e. while walking to and from school, parents are required to fill out the attached cell phone form. Cell phones that are approved must be clearly labeled and placed in a designated drop box in the school office upon arrival. Students can retrieve their cell phone from designated office staff when they leave at dismissal. Should a cell phone be found in any student's possession, it will be immediately confiscated for two weeks.***

## School Dress Code

One of the hallmarks of the Jewish people is our pride in being an *Am Kadosh* which expresses itself in many ways. One example is our mode of dress. In addition, a school dress code is a way for a school to create a positive atmosphere for education. The dress code rules outlined below were designed in keeping with the above objectives.

**The dress code applies at all times that a student is on school grounds and for all school events or functions unless permission is granted for changes. The administration reserves the right to determine if any dress, hair style, or accessory is not appropriate. Students in grades 1-8 must come to school in uniform as detailed below:**

### BOYS' Division

- **Slacks:** Navy, black or **dark** gray; corduroy is acceptable; **no** jeans, sweatpants, cargo pants, or elastic bottoms. **Slacks may not be tight fitting.**
- **Shirts:** White or light blue uniform style dress shirt without logo or emblem; or 2-3 button polo shirts; any undershirt must be white.
- **Vests, Cardigans, Sweaters, Sweatshirts:** YBH school sweatshirt, or solid navy, black, gray, or deep green, no emblems, pictures or logos.
- **Socks:** White or dark colored socks; must be cuffed at least ½" above the top of the shoe.
- **Footwear:** Only shoes with backs or sneakers (no clogs, crocs, flip flops or wheelies).
- **Dress Jackets:** Boys over Bar Mitzvah for *tefillah*.
- **Haircuts:** Neat and moderate length-refined hairstyle; No hairstyle that the administration deems inappropriate.
- **Yarmulkas:** Should have a respectable appearance, reflecting their purpose as a means of fostering *yiras shamayim*.
- **We do not permit *yarmulkas* with any logos, pictures, or wording which promote a particular institution, person, viewpoint, etc., nor any bright or neon colors.**

### GIRLS' Division

- **General Standards:**
  - (1) Skirts must come below the knee even while sitting; **no slits at all.**
  - (2) Shirts may not be form-fitting.
  - (3) Top button only may be left open – collar bones must be covered.
  - (4) Sleeves must cover elbows, even when the arm is bent.
  - (5) Makeup or nail polish may not be worn.
  - (6) Girls may wear earrings up to 1.5" long.
- **Skirts, Jumpers:** Any navy jumper or pleated skirt, or YBH (hunter green) plaid pleated skirt or jumper.
- **Blouses:** 1<sup>st</sup> – 8<sup>th</sup> grade girls: white or light blue buttoned-down blouses or polo shirt with a collar, without a logo or emblem. Any shell worn under the uniform must be white and not visible. ***ON ROSH CHODESH*, any solid colored collared blouse or polo may be worn provided it meets dress code standards and does not have any writing.**
- **Vests, Cardigans, Sweaters, Sweatshirts:** YBH school sweatshirts, or solid navy, black, gray, or white; no designs, pictures or logos other than the YBH logo.
- **Socks or Tights:**
- **GRADES 1-5: Tights, knee socks or ankle socks: Any solid color or patterned. Ankle socks must cover the ankle completely, preferably an inch or two above the ankle.**  
**GRADES 6-8: Only tights or knee socks; any solid color or patterned. Knee socks must reach the knee.**  
**Footless Tights/Leggings are not permitted for all grades.**
- **Footwear:** Only closed shoes with backs or sneakers (no clogs, crocs or flip-flops).

## Purchasing Uniforms

The following are several options for purchasing uniforms. You do not have to order from these companies, but they are presented here as helpful options. You may also purchase uniforms at **Hosiery Planet** on Main Avenue in Passaic. **Land's End** has an arrangement with YBH to donate a portion of the revenue from your order to the yeshiva. If ordering items from Land's End (including backpacks, shoes, sweatshirts, etc.) YBH will receive 3% of net sales. Please be aware that many of the items in the catalog **do not** meet the requirements for our Yeshiva's dress code and should not be worn to school. If ordering online, make sure to go to the school uniform section of their website as **only** items ordered from this section will benefit our school. Please go to: [landsend.com/school](http://landsend.com/school), and click on the "**FIND MY SCHOOL.**" link. Create an account or sign in. Our yeshiva's name is listed as "**Hillel**" and our **Preferred School Number is 900134495**. This should lead you to our school, where you can see the items acceptable as YBH uniforms. If placing a phone order, please use our school's Preferred School Number above.

The following Land's End **girls'** polo shirts and skirts **are acceptable**:

- Long Sleeve Interlock Polo
- Long Sleeve Mesh Polo in either chambray blue or white
- Long Pleated Skirt in navy
- Below the knee solid Classic Navy Skirt
- Hunter/Classic Navy Plaid Skirt

The following Land's End **boys'** polo shirts and pants **are acceptable**:

- Long Sleeve Oxford Shirt in white or blue
- Long Sleeve No Iron Pinpoint Shirt in white or blue
- Long Sleeve Solid Performance Interlock Polo Shirt in white or blue
- Long Sleeve Solid Performance Mesh Polo Shirt in white or blue
- Plain Front Iron Knee Blend Chino Pants in black, classic navy, or **dark** gray
- Plain Front Iron Knee Stain and Wrinkle Resistant Chino Pants in classic navy
- Pleat Front Iron Knee Blend Chino Pants in black or classic navy
- Iron Knee Elastic Waist Blend Chino Pants in black or classic navy

Any questions about uniforms in general should be directed to Mrs. Yael Pahmer at 973-470-7020 or email her at [yael.pahmer@gmail.com](mailto:yael.pahmer@gmail.com).

## Security

Security personnel are on the premises at all times that YBH is in session for the overall safety of our students and faculty. All visitors entering our building are required to sign in at the security desk. Please do not hold the door open for anyone. If you observe any unusual or suspicious behavior, please report it to the office immediately.

## Lost and Found

A "lost and found" box is located in the coat closet in the school lobby. Small and/or valuable items will be kept in the school office. After 30 days, items are considered *hefker* and will be given away to *tzedaka*. **Please label your children's clothing** to prevent loss and check the coat closet outside the cafeteria as soon as you notice an item is missing.

## Field Trips

During the course of the school year, the Yeshiva may arrange field trips to enhance the students' learning experiences. Before every trip, a note will be sent with information about the trip as well as a permission slip allowing the child to participate. No child will be allowed to go on a trip if their completed permission slip has not been submitted.

Parent chaperones are often needed on these class trips, as more supervision is required than under normal classroom conditions. When volunteering to chaperone for such a trip, please do not tell your child that you are coming until you have received confirmation from the teacher. This will prevent disappointment should more parents volunteer than are needed. A chaperone must be able to assist in class supervision exclusively. **Therefore, siblings of any age are not permitted to accompany chaperones on trips.**

## Parties

If you plan a get-together at home for your child's class, please be sure that the food and the entertainment meet a standard that is acceptable to all families at our yeshiva. Please do not put other parents and children in an uncomfortable position of having to choose between enjoying their friends' company or maintaining their families' standards. If you have any questions, please consult with either Rabbi Leiner or Rabbi Perlstein.

Birthday parties may be scheduled during class time in the ECD and first grade only after consultation with the teacher. Celebration of birthdays for students in grades 2-8 should take place outside of school. Parents should confirm with their child's teachers before the day of the party.

- Parents may bring in one treat (cake or cupcakes) following the kashrus guidelines of the school.
- Dairy food must be *Cholov Yisroel* and baked goods must be *Pas Yisroel*.
- A lovely addition to the birthday celebration is having the birthday child give a gift of a toy, puzzle or book to the particular class library, general library or to the *Beis Medrash*. Not only does this add to the toys and book supply in the classroom, but it also encourages the child in the *mitzvos* of giving and sharing.
- Goody bags are not encouraged. If you send them, please make sure they comply with the school's kashrus, medical, and allergy policies. Home-made foods may not be brought to school. When purchasing refreshments for a birthday party, please check all ingredients very carefully and avoid those containing peanuts or ingredients derived from peanuts.
- Birthday party invitations for parties held outside of school may only be distributed in school if every class member is invited to the party. In order to avoid hurt feelings, we strongly urge that individual students not be omitted from guest lists when most of the class is invited. Please note that some teachers may notify you of alternatives to "food" parties.

## Vouchers

Vouchers are sold by Mrs. Dina Brody in the main office Monday-Thursday from 8:00 AM – 11:30 AM and Friday from 8:00 AM-10:00 AM. Participating vendors and alternate locations where vouchers can be purchased are listed on the YBH website and in the school calendar.

## Parent-Teacher Association (PTA)

The PTA exists to help support the school's programs by sponsoring activities throughout the year. All parents are encouraged to participate and support the PTA programs to the maximum extent possible. Each volunteer makes a big difference. **We welcome your involvement.**

**Wishing everyone a truly successful year & thank you for your cooperation!**